

February 2025

THE Gatekeeper NEWSLETTER

Castle Hills Events Committee: **WE NEED YOU!**

For the past year, the Castle Hills HOA has gathered residents to form the **NEW Castle Hills Events Committee**, with the purpose of residents planning their own events for their community! Their input led to 3 fantastic (and revamped) events in 2024!

Unfortunately, a few members have had to roll off, so we are in need to refill those spots quickly because we are looking to add more events to the schedule!

These will be smaller events hosted at the Queen Margaret Community Center so residents can truly engage with their neighbors – think “Empty Nester Bingo” & “Finger Painting Fridays” for kids!

These Micro Socials will further promote the sense of community that Castle Hills was designed for, where families know each other and friendships are fostered and nourished through community comradery!!



If being part of this committee interests you, please email hoa@castlehills.org!!

Transition to Legacy Southwest: Update

As of January 1st, management of Castle Hills has transitioned from Bright Realty Management to Legacy Southwest Property Management.

Account balances are now uploaded to Legacy Southwest's platform, CINC Systems - so payments made prior to transition or other outstanding assessments are now reflected in the CINC resident portal.

Community documents, CCR's and forms have also been uploaded, allowing residents to access these documents along with account information through their resident portal.

If you have any questions, please email your address and inquiry to hoa@castlehills.org.



2025 Annual Assessment: NOW LATE!

IF YOU HAVE NOT ALREADY PAID YOUR ASSESSMENT:

- The 2025 annual assessment is \$1,360 and invoices were mailed in October 2024
- The annual assessment is due in full on January 1st, every year
- It can be paid through January 31st without penalty
- **Past due notices have been sent**
- Accounts without a payment made prior to February 1st, accrued interest of 18% per annum for the 31 days in January and a \$50 delinquency fee
- Demand letters are mailed to delinquent accounts in March
- **Residents now have the ability to pull their own statements in their portal in CINC Systems.**



Payment options and instructions can be found on page #3

*Thank you to all residents who have paid their
2025 annual assessment on time!*



On The Go? No Problem! Download The Homeowner App!

Have easy, and immediate access to your account through CINC Systems by downloading the homeowner app by either scanning the below QR code, or you can go to the Legacy Southwest website : [Home - Castle Hills Residential Association, Inc. 146 - Frisco, TX](https://www.castlehillshillshomeowners.com/)



CASTLE HILLS



LEGACY SOUTHWEST
PROPERTY MANAGEMENT



CINC Systems

Account Payment Methods

Residents have a variety of payment methods for the annual assessment, or any other charges that may need to be paid on their accounts.



Below are instructions for each of the available payment methods for Castle Hills.



Pay Online (Credit/Debit Card or ACH)

The Castle Hills Residential Association, Inc. web portal is available through CINC Systems for accessing and updating your information, viewing your account/balances, make online payments, and more.

Visit lswpm.cincwebaxis.com and follow these steps to get started:

1. Select **Sign In** at the upper right corner.
2. Click **Create Account** at the bottom right.
3. Enter your property details into the form.
4. Once registration is confirmed, you'll receive an email with a link to set your password.
**Please allow 24 hours for your registration to be validated by Legacy Southwest.*



Please note, there is a processing fee of 3.25% for credit cards, and \$2.99 for echeck.

A short video on how to register can be found at: <https://www.youtube.com/watch?v=gyveFNCiGNA>

Bill Pay Through Your Bank

How to Make Payments Through Your Bank's Online Bill Pay

When setting up payments through your bank's online bill pay service, please use the following details:

- ♦ **Payee Name:** Castle Hills Residential Association, Inc.
- ♦ **Payee Address:** c/o Legacy Southwest Property Management, PO Box 294047, Lewisville, TX 75029-4047

Mailing In Your Payment

How to Pay by Check (Lockbox Payment)

1. **Write a Check Payable To:** Castle Hills Residential Association, Inc.
2. **Include on the Check:** Your property address to ensure the payment is properly applied.
3. **Mail Your Payment To Legacy Southwest:** Castle Hills Residential Association, Inc.
c/o Legacy Southwest Property Management
PO Box 294047, Lewisville, TX 75029-4047



Drop Off Payment

Residents may also drop off payments (check or money order only - **NO CASH**) in person at any of the below locations.

- | | | |
|---|---|---|
| ♦ <u>Castle Hills HOA Office</u> 2520 King Artur Blvd, Ste #200 Lewisville, TX 75056 Monday—Thursday: 9AM— 5PM Friday: 9AM— 3PM *Drop box available 972-410-6614 / hoa@castlehills.org | ♦ <u>Community Center</u> 2501 Queen Margaret Drive, Lewisville, TX 75056 Monday—Saturday: 9AM— 5PM *Drop box available 972-899-7500 / communitycenter@castlehills.org | ♦ <u>Legacy Southwest</u> 8668 John Hickman Pkwy, Ste #801 Frisco, TX 75034 Monday—Thursday: 9AM— 5PM Friday: 9AM— 3PM 214-705-1615 / generaloffice@legacysouthwestpm.com |
|---|---|---|

Winter Weather Awareness

February historically is our bigger winter month! Make sure you are staying diligent!

Please continue to be mindful of the weather as we move through our winter season and make sure you are keeping your property well maintained and prepared for freezing temperatures



- ◆ **Turn your irrigation system off!** We have seen areas in the community where irrigation has caused hazardous icy spots on the streets.
- ◆ Be sure to drip your faucets and open doors to sink pipes to keep them warm during imminent freezing weather conditions .
- ◆ Cover all exterior hose bibs and insulate any water lines that run along exterior walls so your water supply will be less likely to freeze.



The new HOA office hours as of January 1st, 2025 are as follows:

Monday - Thursday: 9AM-5PM

Friday: 9AM-3PM

The community center and mail center hours will remain the same.



New Trash Services for Lewisville Castle Hills Residents



**City of Lewisville
Service Guide**

Republic Services is proud to partner with the City of Lewisville to provide automated cart service for recycling, waste and bulk collection for residents.

Trash and Recycling Services for the Lewisville homes in Castle Hills is provided through the City of Lewisville, and they have selected a new trash and recycling provider, Republic Services.

The Castle Hills HOA does not provide trash and recycling services and had no part in the City of Lewisville's decision to change vendors.

The flyer that was provided to residents has been included as a PDF attachment in the CINC email that the *The Gatekeeper* came through.

Any questions not answered by the flyer may be answered on Lewisville's trash and recycling page: [Trash and Recycling Information | City of Lewisville, TX](#) or you can reach out to them by phone at 972.219.3699 .

You can reach out to Republic Services directly at: 972.316.0789 .



Any inquiries regarding new and old trash receptacles need to be directed to the above contact information.

Tri-City Neighborhood Summit

SATURDAY, FEB. 15, 8 A.M. - 12:30 P.M.
FLOWER MOUND SENIOR CENTER: 2701 W. WINDSOR DR.

Join us to learn how, together, we can build stronger neighborhoods and communities.

- 8-8:30** **CHECK IN WITH LIGHT REFRESHMENTS**
- 8:30-9** **WELCOME**
- 9-10** **THE 8 DOORS CHALLENGE**
- 10-10:30** **BREAK & INFO BOOTHS**
- 10:30-11:30** **NEIGHBORHOOD SAFETY // TREE CARE 101**
- 11:30-12:30** **LUNCH PROVIDED BY IN-N-OUT BURGER**



INFORMATION SESSIONS

The 8 Door Challenge

The Neighboring Movement will teach you how to start neighboring immediately. Learn step-by-step EASY ways to get to know your immediate neighbors, then plan and host small gatherings. They have plenty of fun ideas to share. Community starts with your neighbors!

Neighborhood Safety

Are you familiar with all of the neighborhood safety programs in your community? Learn about Neighborhood Watch, Neighborhood Night out, Citizen's Police Academy and more for Coppell, Flower Mound, and Lewisville. Our Police representatives will also share crime prevention and basic safety tips.

Tree Care 101

Trees are the most valuable resources in your yard. Get expert tips on selecting and planting a tree for our region, and how to care for all of your trees. Learn about proper pruning, mulching, and irrigation with emphasis on signs of tree disease and how to water your trees correctly during drought conditions. Summer is coming!

REGISTRATION IS REQUIRED.
SCAN HERE TO RSVP:



www.flowermound.gov/neighborhoodsummit



CASTLE HILLS *Snow Days!*



Thank you for sharing your snow day photos!

Seeking Residents As New Members of the Architectural Review Committee (ARC)

We are looking for residents from all phases of the community who would like to volunteer to be part of the ARC.

This committee gathers twice a month (the 2nd & 4th Monday @ 1PM) and reviews the modification applications that residents submit for changes to their properties.

Applicants must be available to meet in person for these two days a month.

Some knowledge of property improvements and easements is preferred, but not required.

The review process requires familiarity with the Castle Hills Design Guidelines and Texas State Property Code to ethically and efficiently make decisions on modifications.

Volunteers must be familiar with these documents, or willing to learn.

Please email latonya.coleman@castlehills.org if you are interested in more information.

A promotional poster for the Castle Hills Village Shops & Plaza Outdoor Market. The poster features a black circular logo with a white leaf icon and the text "CASTLE HILLS VILLAGE SHOPS & PLAZA" and "Outdoor Market First Saturdays". To the right, a black vertical banner lists the 2025 market days: Jan 4, Feb 1, Mar 1, April 5, May 3, June 7, July 5, Aug 2, Sept 6, Oct 4, Nov 1, and Dec 6. The times are 10am-2pm for Jan-Mar and Oct-Dec, and 9am-1pm for April-Sept. The background shows jars of jam and other market items.

CASTLE HILLS
VILLAGE SHOPS & PLAZA

Outdoor Market
First Saturdays

2025 market days

Jan 4
Feb 1
Mar 1
April 5
May 3
June 7
July 5
Aug 2
Sept 6
Oct 4
Nov 1
Dec 6

10am-2pm
9am-1pm
10am-2pm

CASTLE HILLS AMENITIES

Queen Margaret Community Center

2501 Queen Margaret Drive

Lewisville, TX 75056

Monday - Saturday: 9AM-5PM

communitycenter@castlehills.org

972-899-7500

- ◆ Access Key-Fobs
- ◆ Banquet Room Rentals
- ◆ Sports Courts, Sports Fields Reservations & Access Codes
- ◆ Pool Memberships (during pool season)
- ◆ Community Garden Plot Rentals
- ◆ Driving & Park Maps
- ◆ General Information & Forms
- ◆ Lost & Found

Amenity Center Locations

◆ 2501 Queen Margaret Drive

(Only Staffed facility)

Workout Room, Game Room, Community Library,
Pool, Banquet Room, Playground,
Basketball, Pickleball & Tennis Courts

◆ 701 Sword Bridge Drive

Workout Room, Pool & Playground

◆ 2010 Joyous Circle

Workout Room, Pool & Playground

◆ 201 Anna Avenue

Workout Room, Pool, Banquet Room, Playground,
Basketball & Sand Volleyball Courts



How Do I Get Amenity Access?

Access to the workout rooms and pools (during pool season with purchase of a pool membership) is with a key-fob.

Key-fobs can be obtained from the Queen Margaret Community Center.

Each estate is allowed a maximum of two (2) active key-fobs. Residents get the first one (1) at no charge. An additional or replacement fob is \$20 check or online payment only.

Resident's must be current on their dues in order to obtain and maintain amenity access.

If you are leasing, we will need your leasing details and the amenity access authorization form completed.

Pool Access

Pool season is April 1st - October 31st, and access requires a key-fob, and the purchase of a pool membership.

Memberships go on sale the last week of March, and can be purchased at the community center, or processed online.

**Additional details on the online payment options to come*

◆ 700 Proud Knight Lane

Workout Room, Pool, Banquet Room
& Playground

◆ 1714 Lady Bettye Drive

Workout Room, Pool, Playground & Obstacle Course

◆ Sand Volleyball Court

Located in Castle Hills Northpointe at Sir Kelly Street
and Dragon Banner Drive

◆ Disc Golf Course

Located in Castle Hills Southwest: Take Ivory Horn
Drive, then right on Dame Carol Way

**Workout room hours are from 5AM - 11PM,
seven days a week*

**All Castle Hills parks close at dusk; temporary
lighting is not permitted.*

Sports Fields Reservations

The sports fields are for the use of Castle Hills residents only.

Residents must be current on their HOA dues to reserve a field.

Fifty percent of the rosters must be Castle Hills residents.

The fields are for youth practice. Officiated games and league play are not permitted at any time.

The seasons are as follows:

- **February 10th: Spring Season** (March-April-May)
- **May 10th: Summer Season** (June-July-August)
- **August 10th: Fall Season** (September-October-November)
- **November 10th: Winter Season** (December-January-February)

-The deadline to have applications submitted is the 10th of the month prior to the start of the season

-Applications received after these dates will be processed on a space available basis for the current or next upcoming season.

-Applications received by the deadline date, will have scheduling conflicts resolved using a lottery method.

-Applications can be emailed to communitycenter@castlehills.org or dropped at: 2501 Queen Margaret Drive



The fields are for the use of community resident youths only.

***If you see anyone using the fields that should not be,
please call patrol at 214-274-2057***



Castle Hills Mail Delivery

New residents will need to contact the mail center to get their mail delivery set up.

701 Sword Bridge Drive

Lewisville, TX 75056

(972) 899-0030

chmc@castlehills.org

Monday-Friday: 9AM-5PM

Saturday: 10AM-3PM



How Castle Hills Mail Delivery Works

USPS delivers mail/packages to each resident's mailbox at the Sword Bridge Mail Center. The Castle Hills mail staff pulls the mail to deliver to each resident's home the following day. Items such as certified and registered mail requiring a signature will need to be picked up at either: the Colony Post Office (Lewisville residents) or the Carrollton Post Office (Carrollton residents).

Every effort is made to deliver packages the same day they are received. The Castle Hills Mail Center will also hold your mail for vacations and re-deliver to you upon your return home.



If you are expecting a package delivery, please:

1. **Leave your front porch light on during the evening**
2. **Make sure your address number is visible from the street.**



These simple items will assist all mail center personnel to efficiently and accurately deliver your items.

COMPLIANCE CORNER

Replacing Parkway Trees

Properties that have missing, dead, or dying parkway trees have until **April 15th, 2025** to replace them before violations are issued individually.

Many parkway trees were lost during the May 2024 storm, and a grace period through October was given to replace lost trees due to the imminent summer months.

We are well past that grace period, and there are still many missing parkway trees, and unsightly tree stumps in the parkway areas throughout the neighborhood.

Parkway trees are a requirement of the Castle Hills Design Guidelines, and are the responsibility of the owner. These are the trees located between the street and the sidewalk directly in front of the home, and in some cases, at the side of the home as well if a corner lot.



Replacement parkway trees must be a **minimum of 3 ½ inch caliper (diameter) when you measure 12 inches from the base** of the tree; otherwise, it will be too small when mature.

There are specific tree species for each street in Castle Hills.

If you do not know what tree species is on your street, please email hoa@castlehills.org and we can verify the tree species for you.

REMINDER!

All exterior holiday lights and décor should now be removed.

Properties that still have exterior holiday décor visible after this date may be issued a violation notice.

If you receive a violation notice but have take down scheduled, please let your compliance coordinator, Jae, know.



Please submit all things compliance to:
compliance@castlehills.org

Keep Castle Hills Beautiful!

Committee & Group Contacts

Castle Hills LinkedIn.com Group

Bruce Goldberg: brucegoldberg@gmail.com
www.facebook.com/groups/castlehillscmmunity

Castle Hills Progressives & Liberals Club

Meets once a month on the 3rd Tuesday
chprogressives@gmail.com

Familia Latina de Castle Hills

For all Spanish speaking neighbors
Facebook Group: <https://www.facebook.com/groups/CHfamilialatina/>
To join, please email: maribaradell@gmail.com

Pickleball & Tennis Friends!

Are you an adult age 21 and over looking to play pickleball with neighbors and fellow pickleball enthusiasts? Join the Facebook Community "Castle Hills Pickleball & Tennis" and get into the game! It's about Family, Friends, Fitness and Fun!

If you are a homeowner in Castle Hills, join the Facebook Page, "Castle Hills Courtside Discussion Forum - CH Homeowners" for updates and general information on improvements regarding the tennis, basketball and pickleball courts.

Residential Architectural Review Committee

Meet every 2nd & 4th Monday of the month to review resident modification applications.
If interested in being on the committee, please email: RARC@brightco.com

Riverstone Ministry

Castle Hills Bible Study
riverstoneministry.com
For more information contact: sarahdawnnelson@hotmail.com

Tennis Men's Casual Doubles

Every other Saturday 9-11 am, Courts 3 & 4
Phil Kessler: 214-536-7566, philkessler@yahoo.com

<https://www.facebook.com/groups/castlehillscmmunity>

To add or edit your group contact on this page, email:
krissy.kelly@castlehills.org



Children's Play Groups

The following are the current play groups by age:

Castle Hills Crusaders — Born August 2016 - August 2017

Kendall Meck, k.meck@hotmail.com

Castle Cuties — Born August 2018 - August 2019

Jen Wilder, Jen.manuel.wilder@gmail.com
Kelly Reimer, Kelish7@yahoo.com

Castle Little of Castle Hills—Born August 2019- August 2020

Jennifer Fiske, jennfiske@yahoo.com
<https://www.facebook.com/groups/136638321623075/>

Castle Hills Little Lords and Ladies—Born August 2021-August 2022

https://www.facebook.com/groups/840178121068656/?ref=share_group_link

NEW GROUP

Castle Hills Explorers" Born August 2020 - August 2021

<https://www.facebook.com/share/g/S71j9jDa27iC7vXA/>

Facebook Groups

Facebook Groups (2023-2024 School Year)

12th Grade - "Castle Hills Class of 2025"

11th Grade - "Castle Hills Class of 2026"

10th Grade - "Castle Hills Class of 2027"

9th Grade - "Castle Hills Class of 2028"

8th Grade - "Castle Hills Class of 2029"

7th Grade - "Castle Hills Class of 2030"

6th Grade - "Castle Hills Class of 2031"

5th Grade - "Castle Hills Class of 2032"

4th Grade - "Castle Hills Class of 2033"

3rd Grade - "Castle Hills Class of 2034"

2nd Grade- "Castle Hills Class of 2035"

1st Grade - "Castle Hills Class of 2036"

Kindergarten - "Castle Hills Class of 2037"



Do you have a play group to add or update?

Please email Krissy Kelly below to update or add play group information to this page:

krissy.kelly@brightrealty.com

CASTLE HILLS

VILLAGE SHOPS & PLAZA

DINING

| | |
|-------------------------|---------------------------------|
| Hills Cafe | <i>Breakfast & Lunch</i> |
| Kanzi | <i>Sushi & Hibachi</i> |
| MoonGlow | <i>Japanese Fusion</i> |
| PI.E 3.14 | <i>Everyday Eatery</i> |
| Ramen Akira | <i>Japanese Ramen</i> |
| Sophia's Kitchen | <i>Coffee, Breakfast, Lunch</i> |
| T.B.D. Kitchen | <i>Latin Cuisine</i> |
| The Grind | <i>Burger Bar + Tap Room</i> |
| The London Baker | <i>A Premier Bake House</i> |
| Z's Wok | <i>Chinese Cuisine</i> |

DIRECTORY & EVENTS



CastleHillsVillageShops.com

RETAIL FOR LEASE
OFFICE FOR LEASE & SALE

Contact Lincoln at 214-740-4333

SHOPS & SERVICES

Academy of Ivy Art
Alloy Personal Training
ALH Design Gallery
Atchley Chiropractic Centers
Castle Hills Dental
Castle Hills Taekwondo America
Castle Spirits
Creative Soul Music School
Dino Kidz
Edward Jones
Estilo Concept Store
Farmers Insurance
Generations Salons
Kiddie Academy
Kim's Tailor
King Nails & Spa
Liberty Postal
Platinum Pilates
The Reading Ranch
Renee Mears Realtors
The Dallas Conservatory
Tide Cleaners
Village Market

COMING SOON

Village Arcade + Bar
Cabinetry & Co.

CASTLE HILLS

VILLAGE SHOPS & PLAZA



Your Home,
Our Mission.

COMPASS | 972.489.0828 | RENEEMEARS.COM

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**STRONGER
TOGETHER**

Alloy Personal Training Offers:

- Small Group Training
- Complimentary Starting Point Session
- Vibrant and encouraging community
- Individualized Program tailored to YOU!

Call or text 972-360-9103!

Alloy Personal Training Castle Hills
2520 King Arthur Blvd Ste 101
Located in the Castle Hills Village Shops

Join us now and enter our Project Zero Challenge for the Holidays!

AlloyPersonalTraining.com/location/castle-hills-tx

ALLOY



Be your own kind of beautiful

Suite #171

WWW.ESTILOCONCEPTSTORE.COM

Generations Salons
SALON AND SPA

Come see us at The Village Shops

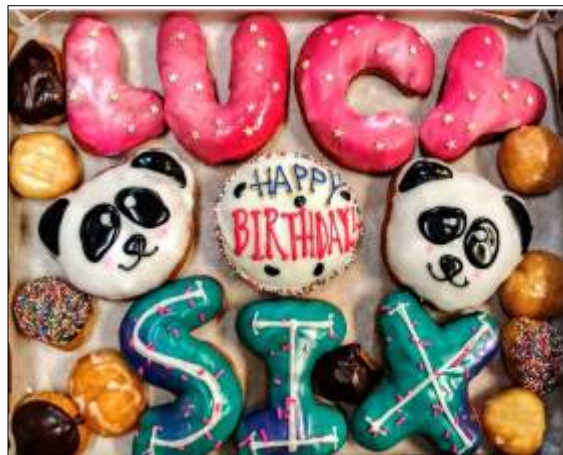
KING NAILS & SPA

2560 King Arthur Blvd Ste 110
Lewisville, TX 75056
972-410-0297
Mon-Fri: 9:30am - 7pm
Sat: 9am - 6pm
Sun: Closed

Check out our menu and call to book an appointment today!



kingnailsnails
 kingnailsnails



**CUSTOM
DONUTS**

972-899-9665

24 hour advance order



Sophia's
KITCHEN

SophiasKitchen.Love

MON-FRI: 7AM-2:30PM

SAT-SUN: 7AM-3PM

Suite #109

Hills cafe
— BREAKFAST & LUNCH —



CASTLE HILLS

VILLAGE SHOPS & PLAZA

THE DALLAS CONSERVATORY



NOW IN CASTLE HILLS!
DFW's largest performing arts school!! Est. 2008

Dance and Theater for 18 Months - Adult

469.444.7971 | CastleHills@TheDallasConservatory.org
2520 King Arthur Blvd, Suite 104
TheDallasConservatory.org

Free trial class!  

KIDS MARTIAL ARTS
6 WEEKS
JUST \$69
(Plus a FREE Uniform - \$45 Value!)



*New students only. Certain restrictions apply.

REGISTER ONLINE: www.CastleHillsTA.com

FREE TRIAL CLASS

Take Your Child's Literacy to the Next Level!


Tutorial, Literacy & Diagnostic Centers

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We make reading and writing FUN!

Franz Lucas DDS

Castle Hills
DENTAL

2540 King Arthur Blvd.
Suite 160
Lewisville, Texas 75056

972-899-9288
castlehillsdental.com

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New Year. New You!

Adding Pilates to your life brings benefits far beyond building your strength and fitness level. It will increase your flexibility, balance, longevity and concentration.

JOIN NOW

20% Off Your 1st 3 Months for our 2 Most Popular Memberships*

*For more information:
972.316.9220
www.Platinum-Pilates.com

 **LIBERTY POSTAL**
BUSINESS CENTER

Todd Myerscough
Owner

More Than a Shipping Store!

2560 King Arthur Blvd
Suite 124
Lewisville, TX 75056
P: 972.899.9275
F: 972.899.9276

libertypostal@gmail.com
www.libertypostal.com
www.facebook.com/libertypostal



RAMEN
IZAKAYA
AKIRA

2540 King Arthur Blvd
Ste 126, Lewisville,
TX 75056

www.ramenizakayaakira.com

Community Contacts & Information

Castle Hills HOA

2520 King Arthur Blvd, Ste #200
Lewisville, TX 75056
972-410-6614
hoa@castlehills.org

Castle Hills Mail Center

700 Sword Bridge Drive
Lewisville, TX 75056
972-899-0030
chmc@castlehills.org

Community Center

2501 Queen Margaret Drive
Lewisville, TX 75056
972-899-7500
communitycenter@castlehills.org

Castle Hills Patrol

214-274-2057

Architectural Review Committee (ARC)

hoa@castlehills.org

City of Carrollton (Water/Trash)

972-466-3120

Republic Services (Lewisville Trash)

972-316-0789

City of Lewisville Water Billing

972-219-3440

Vector Security Monitoring

817-424-3838

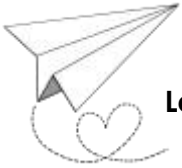
CoServ Gas & Electric

800-274-4014

Atmos Energy

888-286-6700

HOA Contacts For Inquiries & Concerns



HOA Office, General Contact
hoa@castlehills.org / 972-410-6614

LaTonya Coleman, Resident Coordinator
latonya.coleman@castlehills.org

Jae No, Compliance Officer
compliance@castlehills.org

Krissy Kelly, Assistant Association Manager
krissy.kelly@castlehills.org

Construction Hours in Castle Hills:

Mon-Fri: 7AM-7PM

Sat: 8AM-6PM

Sun & Major Holidays:
-NONE-

**If you observe construction outside of these hours, contact Castle Hills Patrol.*

Castle Hills CCRs & Guidelines

These documents and more are available electronically through your resident portal account on CINC Systems: lswpm.cincwebaxis.com

Mandatory HOA/Annual Assessment

Castle Hills is an HOA community and all residents pay an annual assessment that is invoiced at the end of the year, and is due January 1st every year.

Not Residing in the Neighborhood?

If you own a Castle Hills property, but do not live in the neighborhood, it is your responsibility to provide us with a current mailing address to ensure you receive important community notices and invoices.

ARC Approval & Application

Any changes or additions made to the property, including but not limited to, re-roofing, fence replacement, landscape borders or pool installations, must be approved prior by the ARC to ensure the work is done correctly and maintains the integrity of the property and the aesthetic appeal of the community.

The application is available on your resident portal or you may request a copy at: hoa@castlehills.org

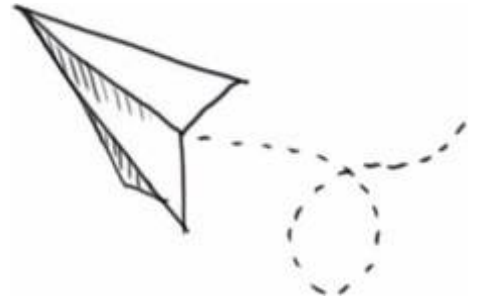
Who To Contact?

Community Directory & Information

.....

Castle Hills Master Association

- ♦ Amenity centers and their grounds (pools, workout rooms, sports courts, playgrounds, etc.), account status, ledger copies, document requests, etc.
Castle Hills HOA: (972) 410-6614
hoa@castlehills.org
- ♦ Banquet Room Rentals, Sports Fields & Tennis Court Reservations
Community Center: (972) 899-7500
communitycenter@castlehills.org
- ♦ Architectural Review Committee (ARC): hoa@castlehills.org
- ♦ Compliance Concerns: compliance@castlehills.org
- ♦ Mail Set Up & Delivery: (972) 899-0030
chmc@castlehills.org



City of Lewisville

- ♦ Streets, Sidewalks & Screening Walls: (972) 219-3510
- ♦ Report Water Leak Or Sewer Issue: (972) 219-3510
- ♦ Animal Services: (972) 219-3478
- ♦ Hazardous Waste: (972) 219-3699
- ♦ Code Enforcement: (972) 219-3480 **Not applicable to HOA rules*

Streetlights

- ♦ **CoServ Electric** is responsible for Street Light additions, replacement & repairs
800-274-4014 (press #4, then #5 for repair & maintenance)

Trash Pick Up & Receptacles

- ♦ **Republic Services** for Lewisville residents only: (972) 316-0789
- ♦ **City of Carrollton** for Carrollton residents: (972) 466-3120

Fishing in Castle Hills

- ♦ A fishing permit from Denton County is required
- ♦ Ponds are catch and release only; **NO SWIMMING**
- ♦ Fishing is only permitted at Lake Avalon, Merlin's Ponds & Boot Park - ponds located on golf course property **ARE NOT** available to the public for fishing.





Sugar Cookie Valentine Hearts Recipe



Ingredients

Sugar Cookie Dough

- 1 cup Butter
- 1 cup Granulated Sugar
- 1 Large Egg
- 1 tablespoon Vanilla Extract
- 2 teaspoon Baking Powder
- 3 cups All-Purpose Flour

Other ingredients

- The Best Buttercream Frosting
- Valentine's Day Sprinkles
- Heart Cookie Cutter Set
- Food Coloring - Pink
- Food Coloring - Crimson

Instructions

To make the Sugar Cookie dough, cream the softened butter and sugar until light and fluffy. Add the egg and vanilla and beat until thoroughly combined. Add the baking powder and mix. Finally the flour, one cup at a time and mix just until combined.

Roll out the cookie dough about 5/8" and use a small Heart Cookie Cutter to cut out the heart-shaped Sugar Cookie Bites.

Bake in an oven preheated to 350 degrees for 5-6 minutes (depending on how thick or thin you rolled the dough). Check on the cookies at the 4-minute mark, because you don't want to over bake them. The edges will be slightly golden when they are ready to come out of the oven.

Allow the cookies to cool completely before you frost them.

Make a batch of our Best Buttercream Frosting Recipe and split it into three portions. Leave one portion white and color the other two pink and red.

Frost the cookie bite hearts.

Sprinkle the top of the frosting with Valentine's Day Sprinkles.



Have something to add to the newsletter? Do you pet sit, baby sit or house sit? Do you offer other services such as tutoring or teaching in the community?

Are there school events, activities or student achievements you'd like to share?

Please email Krissy Kelly to include any of the above in the newsletter.

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